

Ready to submit an application? Here's how!

Electronic Applications for most products are available on BIG's website www.Breakthroughins.com/Lincoln under [iPipeline](#), found under the *Submitting Apps* section.

If you're having trouble finding the right application or form- call BIG at 877-377-5281 for help!

Life/LTC/Hybrid Applications

- For the fastest processing, complete an electronic application in Ipipeline's [iGO e-App](#). Once the application is complete, select "print to PDF" to create a PDF file of the application to send to Lincoln. **Do not use "save as a PDF"**. Once the application is complete in [iGO e-App](#), BIG releases the application directly to the carrier.
- If you can't find your carrier in [iGO e-App](#), go to [iPipeline Forms](#), the carrier website, or call BIG for a paper application. Once the paper application is complete, the Financial Professional must scan the document to create a PDF file of the application and email the PDF file to BIG at info@breakthroughins.com. Be sure to include check copies and any additional paperwork. **Regardless of instruction given on internal Lincoln forms, make sure you send a copy of the application to BIG so that we may confirm receipt of application by the carrier.** (You may also fax applications to 609-552-7297, or mail to: 2 North Main Street, Suite 303, Medford, NJ 08055.)
- If you are holding a check to be submitted with the application, mail the check with a copy of the first page of the application directly to the carrier.

Don't forget, for commissions to be paid appropriately, you will also need to complete the following:

- On Lincoln's platform, create a Direct Sponsor Account work item in Account Central, complete the compliance forms required, and upload the PDF of the electronic application.
- Obtain any necessary signatures from your client on Lincoln's compliance forms.
- Submit the work item to Lincoln for approval.
- Upon approval of the transaction, the financial professional will receive an email from Lincoln indicating that the work item is complete.